

**BYLAWS OF THE  
SOUTHEAST SECTION OF  
THE AMERICAN ASSOCIATION FOR CLINICAL CHEMISTRY**

*(Revised August X, 2019)*

**ARTICLE I. ORGANIZATION NAME**

The name of this organization shall be the Southeast Section of the American Association for Clinical Chemistry.

**ARTICLE II. GEOGRAPHIC AREA**

Members of the Southeast Section shall reside in the states of Alabama, Georgia, Mississippi, South Carolina, Tennessee, Kentucky and Louisiana. AACC members from other states may join the section if desired.

**ARTICLE III. ORGANIZATION**

The Southeast Section shall be governed by the Constitution and Bylaws of the American Association for Clinical Chemistry (hereinafter referred to as the Association) and by these Bylaws. No part of the Bylaws of the Southeast Section shall be in conflict with the Constitution or Bylaws of the Association. The Southeast Section is incorporated as a nonprofit corporation in the State of Louisiana.

**ARTICLE IV. OBJECTIVES**

The objectives of the Southeast Section shall be the same as those of the Association.

**ARTICLE V. MEMBERSHIP**

- A. The qualifications for membership shall be the same as those defined in the Bylaws of the Association.
- B. Members, Honorary Members, Emeritus Members and Student Affiliates of the Association residing within the geographic area described in Article II shall comprise the membership of the Southeast Section. Persons in the Association who reside outside the geographic area described in Article II may be reassigned to membership in the Southeast Section by notifying the National Office. Only Members and Emeritus Members in good standing shall have voting privileges.

**ARTICLE VI. OFFICERS**

- A. This Section shall have the following elected officers, all of whom shall be Members of the Association: Chair, Chair-elect, Immediate Past Chair, Secretary-Treasurer, and two members of the Nominating Committee.
- B. The Chair shall:
  - 1. Be the executive officer for the Southeast Section.
  - 2. Preside at all official meetings.
  - 3. Act as the chair of the Program Committee for the Annual Meeting.
  - 4. Appoint the Chair of the Awards Committee.
  - 5. Serve as an Ambassador for the Section's page on the AACC Artery platform.
  - 6. With the secretary-treasurer, create and present the Annual Report to the Executive Committee, membership, and Association.

C. The Chair-elect shall:

1. Serve for one-year as Chair-elect.
2. Be the designated Chair for the following year.
3. Preside at meetings in the absence of the Chair and act for him/her in case of his/her absence or disability.
4. Serve as a Chair of the Program Committee (see Article VIII, C).

D. The Immediate Past Chair shall:

1. Serve as a Chair of Nominating Committee (see Article VIII, B).
2. Preside at meeting in the absence of the Chair and Chair-elect and act for them in case of their absence or disability.

E. The Secretary-Treasurer shall:

1. Keep minutes of all business meetings of the section and Executive Committee.
2. Circulate the minutes of business meetings to the Executive Committee and submit them to the membership for approval at the Spring, Fall and other previously announced meetings.
3. Maintain the minutes of meetings as a record and transmit them to the succeeding Secretary-Treasurer.
4. Access the list of name and affiliation for all members, by contacting the AACC Local Section Liaison(s), or through the AACC Artery platform.
5. Carry out such correspondence of the Section as is delegated by the Chair and required by the Association.
6. With the Chair, distribute notices of meetings, ballots, and election results to the membership by electronic mail or AACC Artery postings.
7. With Southeast Section nominating committee and AACC Local Section Liaisons, determine candidates for election, receive and communicate election results.
8. Report the election of officers to the National Office by November 15, prior to the year in which the officers-elect will serve.
9. Receive and disburse all monies authorized by the section, except as otherwise provided in these Bylaws.
10. Maintain accurate and current records of all credits, debits, and balances.
11. Provide a written financial statement of receipts, disbursements, and current balances at the Spring, Fall or other previously announced meetings.
12. Provide accurate financial records to be passed to the succeeding Secretary-Treasurer.

F. Terms of Office

1. The Chair, Chair-elect, and Immediate Past Chair shall serve one-year terms, starting on January 1 and terminating December 31. None of these officers shall be eligible for re-election until one-year has elapsed since their last term in these offices.
2. The Secretary-Treasurer shall serve a two-year term (January 1 to December 31) and is eligible for re-election, with no term limit.

**ARTICLE VII. ELECTIONS AND VACANCIES IN OFFICE**

A. Nominees for election to an office or position shall be those nominated by the Nominating Committee.

1. All nominees must agree to serve prior to the election.
2. Election shall be by ballot distributed electronically by mail, fax, e-mail or other standard means of communication. The Secretary-Treasurer shall distribute to members in good standing by October 1 of each year a suitable ballot showing the vacancies to be filled, and the nominees for each office or position. In addition, there shall be a provision for write-in votes for each office or position.
3. Ballots shall be collected and tabulated by the Secretary-Treasurer.
4. The deadline for the receipt of valid ballots by the Secretary-Treasurer shall be no later than October 20.
5. The nominee receiving a plurality of valid votes for each office or position shall be elected. In the event all of the candidates for an office or position received an equal number of votes, the Executive Committee (defined in Article VIII, A) shall establish conditions for a run-off election. In the event any officer has not been elected by January 1, the incumbent shall continue to serve until a successor has been duly elected.

B. Resignations with exception of the chair shall be submitted in writing to the Chair. The resignation of the Chair shall be submitted in writing to the Executive committee through the Secretary-Treasurer.

1. In the event that the office of the chair becomes vacant, the Chair-elect shall become Chair for the remainder of the unexpired term and shall serve out his/her elected term as Chair in the succeeding year.
2. In the event of a vacancy in the office of Chair-elect, the Nominating Committee shall transmit within thirty days after the time of vacancy to the Secretary-Treasurer a list of qualified persons nominated by them for election to fill the unexpired term as Chair-elect and to succeed to the office of Chair. Within sixty days after the vacancy, the Secretary-Treasurer shall provide via electronic mail to each member in good standing a suitable ballot showing the nominees for this office. In addition, there shall be a provision for write-in votes. Provisions of Article VII, A (1), (3), and (5) shall prevail in the conduct of this special election.
3. In the event of a vacancy in the office of Immediate Past Chair, that office shall devolve upon, and its duties and functions shall be carried out by the most recent Past Chair able to serve. If a vacancy occurs in any other office or position, the Chair shall appoint a successor for the remainder of the term. Such an appointee shall be eligible for election to any office at the end of that term.

**ARTICLE VIII. STANDING COMMITTEES**

A. The Executive Committee shall consist of the Chair, Chair-elect, Secretary-Treasurer, and Immediate Past Chair. Chairs of other Standing Committees (e.g. Nominating Committee, Awards Committee) shall be ex-officio members of the Executive Committee without a vote. The Executive Committee shall have the

authority to act for the Section by recorded majority vote on all matters not otherwise specified in the bylaws or its amendments or when it is not practical or possible to convene the general membership.

- B. The Nominating Committee shall consist of the Immediate Past Chair as its Chair and two other Members of the Section elected in accordance with Article VII, (A) to serve one-year terms. The function of this committee shall be to provide a slate of candidates for election as officers of the Section (other than current Chair and Immediate Past Chair) and for election as members of the Nominating Committee. This committee shall report its selections at one of the Annual section meetings.
- C. The Program Committee shall consist of the Chair-elect as its Chair and two other Members appointed by the Chair-elect to serve one-year terms. The Secretary-Treasurer shall be an ex-officio member of the Program Committee. The function of this committee shall be to plan, schedule, and make the necessary arrangements for the scientific and business portions of the annual Spring or Fall meeting. It shall select sites for those meetings and shall have the authority to establish and collect registration fees and to disburse funds in payment of meeting expenses. The Chair-elect, with the concurrence of the Chair, may delegate a committee member as Local Program and Arrangements Chair for any meeting.
- D. The Awards Committee shall consist of a Chair and two other members appointed by the Chair of the Section to serve one-year terms. At least one member shall be a prior Meritorious Service Awardee. The function of this committee shall be to recognize outstanding contributions in clinical chemistry. This committee shall: 1) select candidates for local awards and 2) nominate candidates for national awards.

#### **AMENDMENT**

Be it resolved, that the articles of incorporation for Southeast Section of the American Association for Clinical Chemistry, Inc. be amended to include the following:

The purposes for which the corporation is organized are exclusively religious, charitable, scientific, literary and educational within the meaning of section 501 © (3) of the Internal Revenue Code of 1986 or the corresponding provision of any future United States Internal Revenue law.

- 1) Notwithstanding any other provision of these articles, this organization shall not carry on any activities not permitted to be carried on by an organization exempt from Federal income tax under section 50 (c) (3) of the Internal Revenue Code of 1986 or the corresponding provision of any future United States Internal Revenue law.
- 2) Upon dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code of 1986, or corresponding section of any future Federal tax code, or shall be distributed to the Federal, State, or local government for a public purpose. Any such assets not so disposed of shall be disposed of by a court of competent jurisdiction, in the county in which the principal office of the organization is then located, exclusively for such purposes.